# CERTIFICATE OF INSURANCE- PURCHASING GROUP LIABILITY INSURANCE POLICY

This insurance is provided by:

**Philadelphia Indemnity Insurance Company** 

Item 1: ANNAPOLIS BICYCLE CLUB

**Master Policy Holder:** 

American Specialty Sports & Entertainment Purchasing Group

Item 2: P.O. BOX 224

ANNAPOLIS, MD 21401

**Producer Name:** American Specialty Insurance

& Risk Services, Inc.

Producer Address: 7609 W. Jefferson Blvd.

Suite 100

Fort Wayne, IN 46804

**Producer Number:** 15823

Certificate Number: PIDO116269

As consideration of the payment of premium and subject to all terms of the master policy, we agree to provide the insurance as stated in this certificate.

NOTICE: EXCEPT TO SUCH EXTENT AS MAY OTHERWISE BE PROVIDED HEREIN, THIS POLICY IS WRITTEN ON A CLAIMS MADE BASIS AND COVERS ONLY THOSE CLAIMS FIRST MADE DURING THE POLICY PERIOD AND REPORTED IN WRITING TO THE INSURER PURSUANT TO THE TERMS HEREIN. THE AMOUNTS INCURRED FOR DEFENSE COST SHALL BE APPLIED AGAINST THE RETENTION.

Item 3: Named Certificate Holder Association (if applicable):

Item 4: Mailing Address:

Item 5: Form of Business: Non Profit Organization

**Item 6: Business Description:** 

Item 7: Policy Period: From: 03/16/2020 To: 02/01/2021

12:01 A.M. Local Time at the mailing address shown in Item 2.

**Item 8: Forms and Endorsements:** Forms and Endorsements attached to this certificate - See Schedule of Forms and Endorsements attached to the Master Policy. Copies are available upon request.

Item 9: Limits of Insurance: This policy provides for the Limits of Liability below.

(A) Part 1, D&O Liability: \$1,000,000 each Policy Period
(B) Part 2, Employment Practices: \$1,000,000 each Policy Period
(C) Part 3, Fiduciary Liability: \$0 each Policy Period
(D) Part 4, Workplace Violence: \$0 each Policy Period
(E) Part 5, Internet Liability: \$0 each Policy Period
(F) Aggregate, All Parts: \$1,000,000 each Policy Period

# Item 10: Retention:

(A) Part 1, D&O Liability: \$500 for each Claim under Insuring Agreement B & C

(B) Part 2, Employment Practices: \$1000 for each Claim (C) Part 3, Fiduciary Liability: \$0 for each Claim

(D) Part 4, Workplace Violence: \$0 each Workplace Violence Act

(E) Part 5, Internet Liability: \$0 each Policy Period

# Item 11: Prior and Pending Date:

 Part 1
 Part 2
 Part 3
 Part 4
 Part 5

 03/15/2020
 03/15/2020
 No Date Applies
 No Date Applies
 No Date Applies

#### PREMIUM FOR POLICY PERIOD

Part 1 Part 2 Part 3 Part 4 Part 5

TOTAL CERTIFICATE PREMIUM including State Tax, Fees, Surcharges \$ 485

THIS CERTIFICATE OF INSURANCE, TOGETHER WITH THE COMMON POLICY CONDITIONS, COVERAGE PART(S), COVERAGE FORM(S) AND ENDORSEMENT(S) ATTACHED TO THE MASTER POLICY, COMPLETE THE ABOVE NUMBERED POLICY.

The following notice is provided pursuant to the Texas Insurance Code Article 21.54. The insurer may not be subject to all insurance laws and regulations of this state. The member benefits described are guaranteed through an insurance contract. The American Specialty Sports & Entertainment Purchasing Group's insurance policy is underwritten by Philadelphia Indemnity Insurance Company and rated A+ X by the A.M. Best Co. in 2006.

03/16/2020

Authorized Representative Countersignature Countersignature Date

# REPORTING A CLAIM

## 1. What is a Claim?

It is important to realize that "Claims" are not limited to lawsuits. Claims consist of written demands for monetary or non-monetary relief. Threatening or accusatory letters (from attorneys or otherwise); administrative charges before the EEOC or local administrative body; or even internal complaints or grievances by employees could be "Claims" and should be reported to the insurance carrier. Even if you don't believe the matter rises to the level of a formal "Claim" it should still be reported as a *potential* Claim so that you don't violate policy reporting requirements.

# 2. When do I report a Claim?

The policy requires that you report a Claim as soon as practicable but no later than 60 days after the expiration of the policy during which the claim is asserted. Failure to comply with these reporting requirements can result in a loss of coverage even if there is no gap in insurance policy issuance. If during the policy period, you become aware of "potential" Claim circumstances, those circumstances should be reported prior to the expiration of that policy period.

# 3. How do I report a Claim?

Notice of a Claim (including your contact information, policy number and any documentation regarding the Claim) may be reported via several methods:

## Written Notice

Written notice of a Claim should be addressed to the following:

Philadelphia Insurance Companies One Bala Plaza, Suite 100 Bala Cynwyd, PA 19004 Attention: Claims Department

#### Fax Notice

The information can also be faxed to Philadelphia Insurance Companies at 800-685-9238.

## Online Notice

You may log onto <a href="www.phly.com">www.phly.com</a> and use the "Report a Claim" tab, then provide the requested information.

#### E-mail Notice

You may e-mail the Claim information to claimsreport@phlyins.com.

Regardless of which method is utilized to report the Claim to Philadelphia Insurance Companies, It is recommended that you also send a copy of the claim notification to:

American Specialty Insurance & Risk Services, Inc. 7609 W. Jefferson Blvd., Suite 150 Fort Wayne, IN 46804

Attention: Mark Thompson Fax: 260-969-4729

E-mail: claims@fastcov.com

#### 4. What Happens After I Report a Claim?

After you report a Claim, Philadelphia Insurance Companies will set up a file, assign a Claim Number, and a Claims Examiner will contact you to address the matter further.

# POLICYHOLDER NOTICE (LOSS ASSISTANCE HOTLINE)

We are pleased to enclose an original copy of your policy. Please take a moment to review the policy to ensure it meets your needs.

Please feel free to contact our local sales representatives or our customer service unit at 877-GET-PHLY, if you need further assistance.

As a free loss control benefit to our policyholders, Philadelphia Insurance Companies (PIC) has partnered with a nationally recognized law firm Wilson, Elser, Moskowitz, Edelman and Dicker LLP (WEMED), to offer a toll-free Loss Assistance Hotline. The toll-free loss assistance hotline telephone number is 1-877-742-2201. You can also contact a WEMED attorney online at either of the following internet addresses: <a href="http://www.wemed.com/pic/">http://www.wemed.com/pic/</a> or <a href="http://www.losscontrol.com">http://www.wemed.com/pic/</a> or <a href="http://www.losscontrol.com">http://www.losscontrol.com</a> . This hotline provides policyholders 2 free hours of legal consultation with a knowledgeable attorney on any matter that could potentially result in a claim under your PIC policy. This loss assistance hotline is NOT a loss reporting hotline. To report a claim, read the claim reporting instructions in your Policy, or ask your agent. If you have questions concerning the loss assistance hotline, please contact us at 1-800-759-4961 x7717.

The Philadelphia Insurance Companies thanks you for choosing us to meet your insurance needs.

Sincerely,

Philadelphia Insurance Companies